**Jackson Soil & Water Conservation District Board Meeting Minutes**

**May 04, 2023**

**8:00 a.m.**

**UF/IFAS-Clover Room**

Board members present: Mack Glass, Steve Basford, Tom Stadsklev, Jeff Pittman, = Quorum

Absent: Dave DeFelix

Administrative staff: Alisha Dunaway, Peggy Gilley. Others present: Rex Patterson, JSWCD-MIL, Kevin Warren, JSWCD-MIL, Garrett Williams, JSWCD BMP Tech, Peter Scott, Environmental Consultant-OAWP, Doug Mayo, UF/IFAS Ag Director of JC.

Supervisor Glass called the meeting to order at 8:01 a.m.

Supervisor Glass welcomed attendees and guests.

NRCS Report: Brendaly Rodriguez-Munoz is on vacation, Peggy Gilley read the NRCS report that BRM emailed to her. “We are currently working on applications that will be eligible for the Inflation Reduction Act/ Climate Smart Practices. Brendaly attended the Proclamation Honoring Sonny Davis. The Soil Con position for the field office will be re-advertised. The NWTF forester position will be re-advertised and housed at the Area Office. All the EQIP applications have been ranked and selection for funding will start at the end of May. As always thank you for your support and feel free to reach out to Brendaly if there are any questions.”

BMP Report: Garrett Williams reports they have not been doing IVs, focused on Cost Share, the amendment has been through and signed by all parties so he and Peter can work with producers to get quotes in & projects done by the end of June. Chris Denmark was in the hospital for a couple of days, he should be back to work. There was talk among the group about getting contracts completed before the deadline. Mack said he will call Chris Denmark and Angela about the timing. We have producers ready to go for hay carts, but the company cannot get them here before the deadline, so will Garrett & Peter be able to use the funds that were approved for other producers? Mack will find out. Mack stressed to the BMP Techs to be very careful about how we obligate and not contract more than the amendment allows.

UF/IFAS Report: Doug Mayo reported we had a bittersweet week, after 25 years of service, Sharon McRoy has retired. They have applicants for her position in process and the ad for a horticulture agent has been readvertised, which closes Friday. The team is doing individual farm visits and things are going well. April events were successful, there is a Beef/Cattle Short Course next week in Gainesville.

MIL Report: Rex Patterson reported that they completed their April numbers, and May has started well. On the 15th & 16th they will be at their ICC meeting this month.

Financial Analyst Report: Alisha Dunaway went over the revised financial report format. If the board is happy with this, she will use it as her monthly template. The board confirmed this financial report template covers everything they need to know at a board meeting. There was a discussion about whether the audit fee is reimbursable. The board thought the audit fees had been reimbursed before but now Alisha is being told they are not. Peggy & Alisha will look back at the last audit Lola did and see if it was invoiced and reimbursed.

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District Coordinator Report: Peggy Gilley reported that we have checks that need board signatures after the meeting. In April Jackson Soil & Water had a table set up at the Well & Water workshop and Peggy attended the South East Conservation Districts Employee Assoc mid-year meeting. They planned the annual meeting to be held in November in Pigeon Forge, they will have speakers and training and the networking Peggy thought would be at the April meeting. All of the correspondence regarding the group/seat changes were emailed and snail mailed to the prospective places. The SOE website still has Greg and Sonny as JSWCD elected officials. I emailed Carol, she said when her office gets the final ok regarding our recent board changes, they will update the website. Peggy will keep an eye on that. In your packets, you have copies of pictures taken at the JC BOCC meeting honoring Mr. Sonny. Tomorrow is the AFCD Area 1 meeting in Quincy, Mack, Steve, Alisha, and I will be attending. Peggy has agendas printed and will bring them to the meeting. Peggy asked for board permission to assist at the 4-H summer camp classes as her schedule allows, the board said yes, if all the district work is being taken care of. JC has offered the summer schedule to us again this year. I have put in to take Mondays off like last year and work T-Fr 7 am to 5:30 pm. Peggy also reported that Mrs. Barbara Stone has passed, she worked at one of the cotton gins, and that Sonny knew her. Lastly, yesterday we got the OPPAGA email, and the audit survey is ready to begin. Peggy will get going on that asap.

Supervisor Glass- No report but is proud of the progress we’ve made the past couple of months.

Supervisor Basford- No report

Supervisor Stadsklev- Reported he has been in and worked on the budget with Peggy and Alisha.

Supervisor Pittman- No report

Old Business: Budget: Mack let the board know that the contracts state that we must have a budget in place every year. The budget in the packet is to make us compliant for the audit being done now for 2021/2022.

There was a motion made by Supervisor Pittman to adopt the budget for 21/22. Seconded by Supervisor Basford. Carried unanimously.

New Business: Peggy let the board know that she copied the by-laws for the AFCD and FCDEA for them to look over and make notes of what they would like in our By-laws because we cannot find a copy of any. Peggy has emailed the state about getting copies of what was used to begin our special district. Peggy will type up a set of by-laws based on the information in these and bring it to the next meeting.

The next board meeting will be on June 1st, at 8 am, here in the Clover room.

A motion to adjourn was made by Supervisor Pittman and seconded by Supervisor Basford.

Carried unanimously. Adjourned at 8:47 a.m.