



Jackson Soil and Water Conservation District
2741 Penn Ave, Ste 3
Marianna, FL 32448
850-372-4793

**Jackson Soil & Water Conservation District Monthly Meeting
November 05, 2021
8:00 a.m.
UF/IFAS-Bull Pen Conference Room**

Board members present: Steve Basford, Sonny Davis Jr., Mack Glass, Tom Stadskev
Administrative staff: Alisha Dunaway, Peggy Gilley.

Others present: Justin Bryan, Doug Mayo, Rex Patterson, Brendaly Rodriguez-Munoz, Kevin Warren, Garrett Williams.

Meeting called to order at 8:00 a.m. by Supervisor Sonny Davis Jr.-Chair
Minutes taken by District Coordinator: Peggy Gilley

Introductions of Alisha Dunaway and Peggy Gilley the two new staff members of Jackson Soil & Water Conservation District we made and welcomed.

Justin - OAWP report: Justin announced the new job he has taken with the North West Water Management District and gave his report. Next week is Justin's last week with Office of Ag Water Policy. If anyone needs him just call.

Peggy - District Coordinator report. There was a letter in the office dated 9/23/21 from Ethan Carter asking for \$800.00 to be donated in support of a 4-H poultry team going to Nationals in Kentucky. Ethan is unable to attend the meeting today and asked if I would ask in his absence. Supervisor Glass made a motion to donate \$500.00 to the 4-H poultry team to travel to KY, motion seconded, all approved, motion carried.

Board is invited to the office Christmas Party on December 6th.

There are items that need the Chairs signature after the meeting; a letter to Verizon to remove Lolla Allard and replace with Peggy Gilley, a letter to add Peggy to the Peoples South bank account, and a form that goes with the payment to Florida Department of Economic Opportunity.

Board Discussion and Motions:

Consistent monthly board meetings were discussed. The board and staff settled on 8:00 a.m. the 1st Thursday monthly. Motion to meet monthly at 8:00 a.m. on the 1st Thursday in the Clover Room at Penn Ave Ag was made by Supervisor Glass, seconded, all approved, motion carried.

Amazon has a Prime business account for \$69.00 per year. Supervisor Glass made a motion to spend \$69.00 to move to an Amazon business prime account to save on shipping costs and receive purchases faster. Seconded, all approved, motion carried.



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There was discussion about an email that Alisha discovered attached to the JSWCD website as a contact. Alisha sent an email and received a reply from Lolla Allard. Alisha asked the board if that email address should be deleted all together or should she set up an auto reply with the contact form going to the jswcd1987@outlook.com email address? The board unanimously voted to delete that address and replace with the JSCWD email address as the contact.

There was some discussion regarding the National Association of Conservation Districts annual contribution. Supervisor Stadskev made a motion to send \$125.00 to NACD, seconded, all approved, motion carried.

Bank account access: Alisha stated that Chair Davis has a form to sign to add Peggy on the Peoples South bank account. We found a piece of mail from the bank with a pin# on it, but it does not work with the card we have. The bank also stated we have an older version of debit card and should get it updated. Alisha asked if two cards would be ok, one for each of the administrative staff so we are not passing the establishments in town to get over to the office where the other employee has the card. The board approved and stated that they recall the card having a \$1,000.00 a day limit on it.

Much discussion was made regarding the Mobile Irrigation Lab Contract. Annual and sick leave was left on the table when the MIL employees were set up under JSWCD from RC&D. Chair Davis requested contact be made with FDACS for further clarification on their willingness to reimburse the outstanding leave that has been transferred if it is paid out. All resolution will be discussed and finalized at the next board meeting.

Brendaly NCRS report: Brendaly let the board know about upcoming deadlines for the programs that NCRS handles and let everyone know that Ronald Stephenson has been chosen for the Conservationist of the year. Brendaly requested a ½ day for Peggy to go interview Mr. Ronald and provide a writeup for the Farm City Breakfast presentation and media outlets. The board approved.

Meeting adjourned at 10:40 a.m.